



C. Hands-On Skills Evaluation

Complete a series of tasks to test your ability to operate forklift safely. Evaluator completes the Hands-on Skills Evaluation

To be conducted initially, every 3 years, and after refresher training. Evaluator must be competent in overall machine safety and shall observe operators performance.

Operator Name _____

Date _____

Machine Type: _____

Evaluator Name _____

Skills to evaluate for safe operation:	YES	NO	N/A
1. Conducts thorough daily inspection of lift			
2. Shows familiarity with controls and operated safely			
3. Was aware of surroundings and used signals/spotter when needed			
4. Slowed down at intersections or walkways			
5. Traveled with forks lowered close to ground			
6. Kept a clear view of direction of travel, yielded to pedestrians			
7. Maneuvered machine smoothly and effectively.			
8. Stops smoothly and completely			
9. Keeps equipment/body inside of bucket/cage			
10. Obeys signs and site rules			
11. Aware of center of gravity, and is cautious while on inclines			
12. Traveled with load uphill on inclines			
13. Considered environmental factors like wind and weather conditions that may affect stability of machine.			
14. Inspected area for hazards and machine prior to use			
15. When completed, controls neutralized, brakes set, power off, and parked appropriately.			
16. Obeys sign and site rules			

PASS	FAIL	Total	+	-	

Evaluator Signature

Notes: